FORM GEN. 160

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

0220-05762-0008

Date: February 3, 2021

To: Crista Binder, Chief Deputy Controller
Office of the City Controller

Attn: Min Chen, Financial Management Specialist V
Office of the Controller

From: Meg Barclay, City Homeless Coordinator
Office of the City Administrative Officer

Subject: **COTNROLLER INSTRUCTIONS RELATIVE TO THE RESULTS AND AWARD RECOMMENDATIONS ON THE REQUEST FOR PROPOSALS TO SELECT OWNER/OPERATORS FOR CITY PROJECT HOMEKEY SITES DATED NOVEMBER 4, 2020 (COUNCIL FILE 20-0941)**

On November 18, 2020, the Mayor and City Council adopted the report from the City Administrative Officer (CAO) relative to the results and award recommendations on the Request for Proposals to select owner/operators for City Project Homekey sites. Recommendation 11 authorizes the CAO to prepare Controller instructions or make necessary technical adjustments, including the names of Special Fund appropriation accounts recommended in this report, consistent with the Mayor and Council action on this matter, and authorize the Controller to implement these instructions. As such, this Office requests the implementation of the Controller instructions for the Recommendations 1, 3, and 6 (Attachment 1).

Thank you for your assistance with this matter. If you have any questions about this request, please contact Claire No at (213) 473-7520.

MBB: CN: 16210053

Establish new accounts and/or increase amounts within the Emergency Solutions Grant-COVID Fund No. 517 as follows:

	Account Name	Account Number		Amount	
1	Homekey Operations	43TXXX	$	15,929,409	10 State Homekey Sites
1	Homekey Rehab	43TXXX	$	2,890,168	10 State Homekey Sites
3	Homekey Operations	43TXXX	$	2,329,620	HACLA Homekey Site Super 8 7631 Topanga Canyon
	Total		**$**	**21,149,197**	

AUTHORIZE the Controller to implement transfers between funds and accounts as follows:

	TRANSFER FROM		TRANSFER TO	
Rec. No.	**FUND/ACCOUNT**	**AMOUNT**	**FUND/ACCOUNT**	**AMOUNT**
Transfers Between Departments and Funds				
6	Fund 63Y/10, State Homekey Program Operating Subsidy BFY 2021, RSRC 3361, State Homekey Program Operating Subsidy	$6,679,200.00	Fund 63Y/10, State Homekey Program Operating Subsidy 10T687, State Homekey Program Operating Subsidy	$ 6,679,200
			TOTAL	$ 6,679,200
6	Fund 63Y/10, State Homekey Program Operating Subsidy 10T687, State Homekey Program Operating Subsidy	$6,679,200.00	Fund 63Y/10, State Homekey Program Operating Subsidy 43TXXX, Homekey Operations - 8 State Homekey Sites (Subsidy)	$ 6,679,200
			TOTAL	$ 6,679,200
			TOTAL ALL DEPARTMENTS AND FUNDS	**$ 13,358,400**